

**TRUDY'S**

**AUTHENTIC  
TEX-MEX**

**FREQUENTLY ASKED QUESTIONS**

# FREQUENTLY ASKED QUESTIONS

---

## **IS THERE A MINIMUM SPENDING AMOUNT FOR OFFSITE CATERING?**

We do implement a \$1000 minimum spending amount for full service catering, and a \$500 minimum for drop-off catering.

## **IS THERE A MINIMUM SPENDING AMOUNT FOR EVENTS AT A TRUDY'S LOCATION?**

There are minimum spending amounts for events hosted at each of our locations. Minimums are determined, based on the number of guests in your party, time and day of the week, and which location you choose. Some spaces may require a room rental fee as well.

## **HOW DO I SECURE MY EVENT?**

In order to secure your event, we require a signed contract and a \$500 deposit for all full service caterings (drop-off catering requires a \$250 deposit). In store events require a deposit of 50% of the minimum spending amount.

## **DOES TRUDY'S PROVIDE VENUE SETUP/BREAKDOWN?**

When required by the venue, we can provide setup and/or breakdown of the venue for an additional charge, based on the requirements from the venue.

## **WHAT TIME WILL TRUDY'S ARRIVE AT MY EVENT?**

Trudy's staff will arrive onsite 1.5 hours prior to food service/event start time.

## **HOW LONG CAN I HAVE THE SPACE FOR AN EVENT AT A TRUDY'S LOCATION?**

There is a 3 hour allotment for all onsite events. Additional time may be added for \$10 per table, per hour. This charge does not go toward the minimum.

## **WHAT ADDITIONAL CHARGES CAN I EXPECT?**

All food and beverage is subject to 20% taxable service charge. Trudy's will add staffing charges and other fees based on the details of your event and venue requirements.

# FREQUENTLY ASKED QUESTIONS

---

## **CAN I PLAY A VIDEO? CAN I MAKE ANNOUNCEMENTS? CAN I HAVE A BAND/DJ?**

Yes to all. Additional charges may apply for use of a television for videos and the PA system for announcements.

A band/DJ is allowed in some, but not all spaces/locations.

## **DO YOU OFFER ANY DECORATIONS? CAN I BRING IN MY OWN CENTERPIECES/DECORATIONS?**

We offer vases and floating candles for on site events at \$10 per table. Black or white linens can be added to tables for \$8 each (Additional colors available for \$10). You are welcome to bring in centerpieces and decorations at no extra charge. We do not allow confetti or glitter.

We also do not allow any taping or tacking to any of the walls/structures. The guest is responsible for removal/breakdown of all outside decoration at the end of the event. Guests may be subject to a \$500 cleaning/damage fee if unauthorized items are brought in or damage to any structure.

## **WHAT IF I BOOK AN OUTDOOR SPACE AND IT RAINS?**

In case of inclement weather, you will be permitted to move to an indoor space. The decision to move will need to be made at least 4 hours prior to event start time. Trudy's reserves the right to make this decision if there are any safety concerns for staff and guests. Some event spaces may not have an indoor space available as a backup, depending on the event time. This will be made clear to the host before an event is booked.

## **CAN TRUDY'S PROVIDE PLATES AND FLATWARE FOR MY CATERING EVENT?**

China plates, flatware and glassware are available for rent. We also have disposable packages that can be purchased.

## **IS GRATUITY INCLUDED?**

Trudy's does not add gratuity, it is at the discretion of the guest, but we are happy to provide guidance in this area.

## **ARE WE ALLOWED TO TAKE LEFTOVER FOOD?**

Due to the high standards we have for our food and the safety of you and your guests, we will not leave leftover food at the event.

# FREQUENTLY ASKED QUESTIONS

---

## **CAN I HAVE A PLATED DINNER?**

We do have that capability for on-site events only. A scheduled consultation with our chef is required to determine a limited menu for your guests to choose from. This is available on a case by cases basis depending on the size of the event. Additional staff fees may apply.

## **DOES TRUDY'S OFFER TASTINGS?**

Absolutely! Once we have prepared a quote for your event, we can schedule a tasting.

## **WHEN IS MY FINAL GUEST COUNT DUE?**

Guest counts must be finalized two Mondays prior to your event. Menus, add-ons and any other details for your event must be finalized then as well.

## **WHAT IS THE CANCELLATION POLICY?**

The deposit may be returned in the form of a gift card for a cancellation that is more than 30 days out from the event date. If an event is cancelled less than 30 days prior to the event, the deposit is non-refundable..

